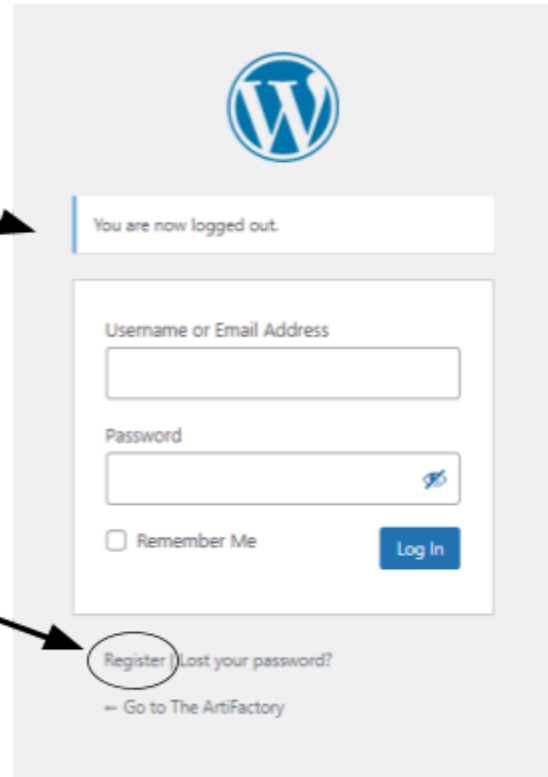


When registering for an ArtiFactory event or workshop you will see this page.

If this is your first time registering at the ArtiFactory you will need to create an account.

First click on "Register"



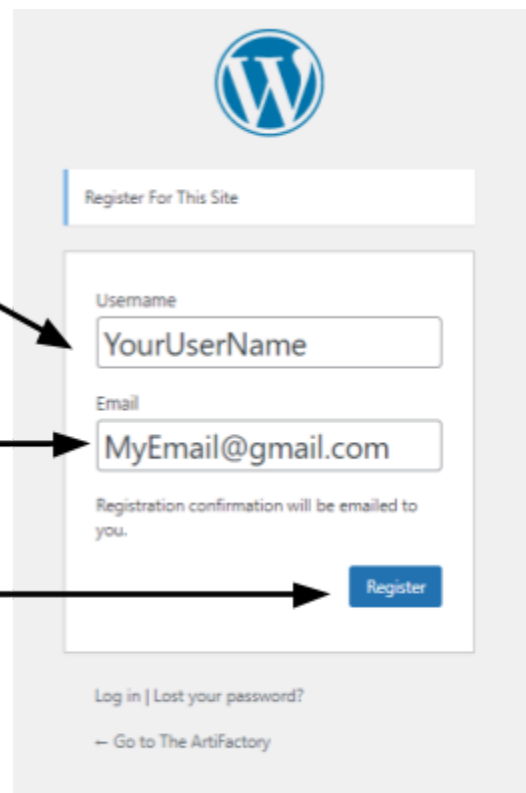
The screenshot shows the WordPress login page. At the top center is the WordPress logo. Below it is a white box containing the text "You are now logged out." Underneath is a login form with two input fields: "Username or Email Address" and "Password". To the right of the password field is a small blue icon of a key. Below the password field is a checkbox labeled "Remember Me" and a blue "Log In" button. At the bottom of the form area, there is a link "Register" circled in black, followed by a link "Lost your password?". Below these links is a link "Go to The ArtiFactory".

You will be taken to this page.

Create a user name for yourself. Your user name must be unique to this website.

Enter your email address. If you already get email from the ArtiFactory please use that email address.

Click on the "Register" button and a confirmation email will be sent.

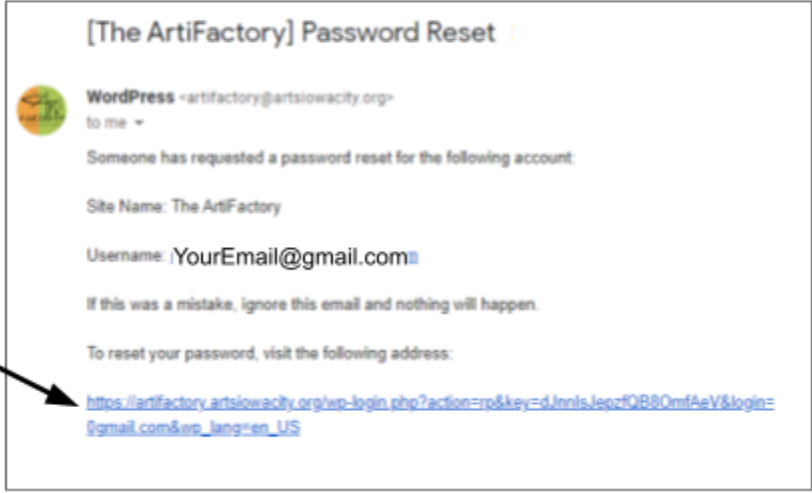


The screenshot shows the WordPress registration page. At the top center is the WordPress logo. Below it is a white box containing the text "Register For This Site". Underneath is a registration form with two input fields: "Username" with the text "YourUserName" and "Email" with the text "MyEmail@gmail.com". Below the email field is the text "Registration confirmation will be emailed to you." At the bottom right of the form is a blue "Register" button. Below the form area, there is a link "Log in | Lost your password?" and a link "Go to The ArtiFactory".

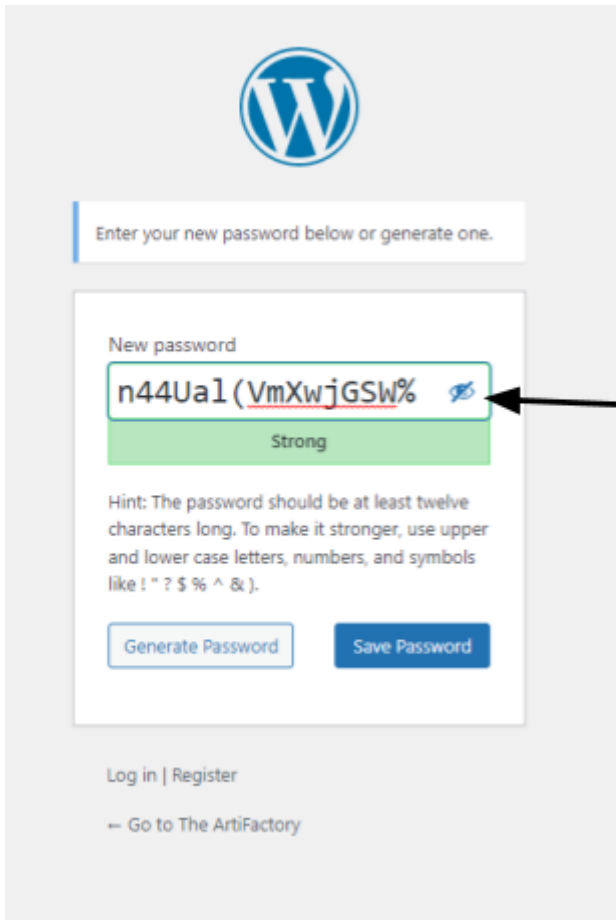
Your confirmation email will look something like this in your inbox.



Open the confirmation email and it will look something like this.



Click on this link



A password will be generated for you or you can create your own.

- Click in this box and delete the generated password.
- Type your own password.
- Follow the "Hint" directions to create a strong password.
- Make note of your new password.



- Go back to the ArtiFactory website.
- Find the workshop or event you would like to enroll in.
- Click on the "Register for ____" button.
- This log in page will appear.
- Enter your username or email address.
- Enter your password.
- Click "Log In"

Note: If you check the "Remember Me" box your browser will fill this info in for you next time.

Future Event | at the ArtiFactory

Please provide your name and email address. Registration to this workshop session gives consent to the liability waiver below.

Choose from 3 levels of session fees depending on materials needed.

Pay at the event with cash or by check.

Click on **"REVIEW YOUR REGISTRATION"** to continue the process.

You will be taken to the registration page for your workshop or event.

Filled Again _____

First Name*

Last Name*

Email*

Filled Again* Yes No

Event Fee(s)* Session Fee - \$ 20.00

Session Fee plus 1-8"x10" Plate & 4-10"x13" Paper - \$ 25.00

Session Fee plus additional 8-10"x13" Paper - \$ 25.00

Keep Up-To-Date _____

Subscribed* Yes No

➤ REVIEW YOUR REGISTRATION

Click on **"REVIEW YOUR REGISTRATION"** to continue the process.

Fill in any missing information.

Select your preferred options shown here.

Click on "Review Your Registration."

Confirm Your Registration Information

Please verify the information below. Click the **Go Back** button below if you need to make changes. Otherwise, click the **Continue** button below to complete your registration.

Pay cash at the event or by check. Make checks payable to "Arts Iowa City."

[← GO BACK](#) [✔ CONTINUE](#)

Click on **"Continue"** button to complete the process.

Event Information

2022 Apr 30 | Foiling Studio Group

When: April 30th, 2022 1:00 PM

Location: 120 N. Dubuque St.
Lower Level Wesley House
Studio Area
Iowa City, IA 52240

Contact: Email: ArtFactory@ArtsIowaCity.Org

Event Fee(s)

\$ 20.00 Session Fee - Your Name Here

Total Amount: \$ 20.00

Participant Information

Foiled Again

First Name:
Last Name:
Email:
Foiled Again: Yes

Keep Up-To-Date

Subscribed: Yes

Your registration will not be submitted until you click the **Continue** button. Please click the button one time only. If you need to change any details, click the **Go Back** button below to return to the previous screen.

[← GO BACK](#) [✔ CONTINUE](#)

Click on **"Continue"** button to complete the process.

- Confirm that everything looks correct on this page.
- If not click on the "Go Back" button.
- Finally click on "Continue."

Thank You for Registering

Pay cash at the event or by check. Make checks payable to "Arts Iowa City."

An email with event details has been sent to ryfooru2@gmail.com.

Event Information

2022 Apr 30 | Foiling Studio Group

When: April 30th, 2022 1:00 PM

Location: 120 N. Dubuque St.
Lower Level Wesley House
Studio Area
Iowa City, IA 52240

Contact: Email: ArtFactory@ArtsIowaCity.Org

Event Fee(s)

\$ 20.00 Session Fee -

Event Total: \$ 20.00

Participant Information

Foiled Again

First Name:
Last Name:
Email:
Foiled Again: Yes

Keep Up-To-Date

Subscribed: Yes

[← Back to "2022 Apr 30 | Foiling Studio Group" event information](#)



A thank you page will appear. Plus, you will receive a confirmation email.